

SOVEREIGN RESOURCES

SOVEREIGN RESOURCES QUARRY – COMMUNITY LIAISON COMMITTEE

TERMS OF REFERENCE

Updated: June 6, 2019

Background

Sovereign Resources Inc. (Sovereign) owns a Nova Scotia Environment (NSE) approved rock quarry located in Waverley, Halifax Regional Municipality, Nova Scotia. The Sovereign Quarry is located immediately adjacent to the existing Rocky Lake Quarry, owned and operated by Municipal Contracting Limited (Municipal). Sovereign and Municipal are affiliated business units, operating under the parent company Municipal Enterprises Limited. As per the Sovereign Quarry Industrial Approval, Sovereign is required to establish a Community Liaison Committee (CLC) to support operations at the Quarry.

NSE Approval No. 2006-051587-R01

Condition 14(e): The Approval Holder shall reinstate the Community Liaison Committee (CLC) (formerly Monitoring Board) as per the "Guide for the Formation and Operation of a Community Liaison Committee", 90 days prior to commencement of quarrying activities at the site.

Purpose

These Terms of Reference (TOR) are intended to provide guidance regarding the Sovereign CLC; in particular to identify CLC members and establish expectations regarding accountability, objectives, membership, roles and responsibilities, communications, and general scope.

Accountability

The Sovereign Quarry is regulated by Nova Scotia Environment and operates in accordance with applicable federal, provincial, and municipal legislation and regulations, and the Terms and Conditions of related Environmental Approvals. The Sovereign CLC shall act as an advisory body to Sovereign by providing input on existing or potential concerns of the community with respect to the Sovereign Quarry.

Objectives

The Objectives of the CLC are to provide;

- An on-going mechanism for open communication between Sovereign and the Community regarding the operation of the Sovereign Resources Quarry, and any potential impacts on the environment and local community.
- A means for Sovereign to provide information to, consult with, and obtain advice from the Community.
- A forum where the Community can bring any issues of public concern related to the Sovereign Resources Quarry to the attention of Sovereign.

Membership

The Sovereign CLC shall be composed of 6-8 Committee Members, representing Sovereign and the local community. Membership Terms shall be for 2 year periods and may be renewed for additional Terms if desired. If possible, CLC member Terms shall overlap from year to year to ensure consistency and transfer of knowledge. A minimum of 2 meetings shall be held per year, the dates of which shall be determined at prior CLC meetings.

Roles and Responsibilities

Sovereign CLC Member Responsibilities

- Solicit membership for the CLC
- Attend all CLC meetings, provide all relevant information requested by the CLC, and provide timely and accurate information regarding the Sovereign Quarry, future plans, operations, and activities

SOVEREIGN RESOURCES

- Coordinate regular meetings, including reminders, meeting space, preparation of agenda, discussion items and materials
- Draft minutes for CLC meetings, to be subsequently approved by CLC members
- Ensure that the views of the CLC are made available to NSE upon request

Community CLC Member Responsibilities

- Provide timely input and guidance in discussing community views, issues, and concerns with respect to the Sovereign Quarry
- Work collaboratively with Sovereign by providing practical advice and feedback to help avoid or minimize impacts from the Sovereign Quarry on the community and environment.
- Be prepared to consider a range of views, and work in a respectful way while positively addressing issues and concerns
- Review and approve minutes
- Review and provide comment on project related initiatives, at the request of NSE

Communications

CLC meeting dates shall be determined at prior CLC meetings. Sovereign will communicate reminders for meeting dates in advance of scheduled meetings, and will coordinate meeting locations, distribution of proposed agenda, and any other written material to be discussed. Following meetings, Sovereign will prepare and distribute minutes from the previous meeting.

Dissolution of CLC

The CLC may be dissolved or suspended under the following circumstances;

- Members of the CLC and Sovereign agree that the requirement for the CLC no longer exists, or
- the Sovereign Quarry becomes inactive,
- and, written consent from NSE has been received

General Scope

The Sovereign CLC has been implemented, coordinated, and maintained by Sovereign to meet the requirements of the Sovereign Quarry Industrial Approval, and *the NSE Guide for the Formation and Operation of a Community Liaison Committee*. The Sovereign CLC, including TOR, may be updated, revised, or amended throughout the construction and operation phases of the Sovereign Quarry to better align the CLC with the scope of the Quarry. Modifications to the Sovereign CLC shall be at the discretion of Sovereign.